

MEAL FACILITIES

Altrusa House has an oven, microwave, fridge, freezer for tenant use. Tenants are provided with a tea/coffee and biscuits. Food can be purchased at the Hospital café Monday to Saturday. The Night 'n Day Dairy in Waimea Road has food supplies.

CLEANING AND LINEN

These are provided to Altrusa House via a contract with the Hospital. Contact Household Supervisor via Telephone Operator if extra linen or cleaning is needed.

CAR PARKING

There is limited parking outside Altrusa House. The main Public carpark is nearby just below the Main Entrance to Nelson Hospital. There is presently no charge for parking,

PETS

Animals are not permitted at Altrusa House, with the exception of Registered Guide or Service dogs.

PERSONAL LAUNDRY

Altrusa House has a washing machine and clothes dryer for tenant use. There is also a clothesline outside.

HEAT PUMP & HEATERS

We have a heat pump for tenant comfort in all seasons. Please only use the heat pump according to the written instructions on the wall next to the pump. Bedrooms have a wall heater. Please make sure heaters are turned off when you are away from Altrusa House.

ALTRUSA HOUSE is located in Nelson City, New Zealand. It is situated on the Nelson Hospital Campus on the southern end of the Nelson Hospital site approx. 300 metres from the Main Entrance to the hospital.

Altrusa House relies on accommodation fees and donations to keep Altrusa House running. Accommodation fees are paid initially at booking in, completing required documentation, and collecting the house/room key and final payments made on checking out.

To make a Donation to Altrusa House please send via Internet Banking to :

Account name: ALTRUSA HOUSE TRUST

Account No: 03- 0703 - 0383466 - 01

Please put your name as reference.

You can also make a donation into the donation box at Altrusa House. Include your name and address if you require a receipt.

Altrusa House Trust is a NZ registered charity
Registration No: CC 25859

FEEDBACK ON ALTRUSA HOUSE

The Trustees of Altrusa House welcome your feedback on your stay at Altrusa House.

There is a book in the lounge at Altrusa House for Comments. If you wish to give more detailed feedback letters to the Trustees can be left at the Enquires Office, Nelson Hospital.

ALTRUSA HOUSE Nelson Hospital

By the Community: For the Community



**Temporary Short Stay Accommodation
on Nelson Hospital Campus.**

CRITERIA FOR ACCESS TO ALTRUSA HOUSE:

- (1) Support person from “out of town” of a person admitted to Nelson Hospital
- (2) Person from “out of town” to have outpatient/day assessment , monitoring or treatment/s and /or their support person
- (3) Support person from “out of town” of a patient in the Mental Health Unit on Nelson Hospital campus.

Brochure updated July 2023

About Altrusa House

Altrusa House was built in 1995 by the Nelson Altrusa service club and is run by the Altrusa House Trust, a New Zealand registered charity, in partnership with Nelson Hospital. It has four twin bedrooms, two single bedrooms, shared shower/toilet facilities, and a shared kitchen and lounge area.

It is a NON SMOKING /NON VAPING area.

Tampering with smoke alarms is a criminal offence and will be dealt with as such.

ARRANGING ACCOMMODATION

Some prior bookings are possible eg. booked appointments early morning/day surgery.

Accommodation bookings need to be made via Enquires Office at Nelson Hospital, or after hours via the Telephone Operator, Nelson Hospital. **Phone 03 546 1800.**

NOTE: Altrusa House is not a patient accommodation area,

TELEPHONE & WIFI ACCESS

Altrusa House does not have a landline. Phone calls can be made via pay phone in the hospital Main Entrance. Altrusa House does not have WIFI. Free WIFI is available in the entrance area of Nelson Hospital.

RUBBISH DISPOSAL

Please use the bins provided inside and outside Altrusa House, including the recycle bin outside. If rubbish requires emptying please let the telephonist at the Main entrance, Nelson Hospital, know,

ACCOMMODATION CHARGES:

There is an accommodation charge which helps provide for the ongoing running of Altrusa House.

The charges are:

\$30.00 per night for a person occupying a single bed room.

\$40.00 per night for two people sharing a two bed room.

Keys will only be issued upon initial accommodation payment being made and if required documentation is completed.

Tenants must hand in their key at the end of their stay and pay any accommodation fees outstanding. If keys are lost or not returned a charge of \$20 will be made.

During office hours payment can be made to the at the Enquires Office, Nelson Hospital using cash or EFTPOS. Credit cards are not accepted.

Out of hours payment can be made to the Telephone Operator using cash or via online banking via cellphone sighted by the telephonist.

REPORTING MAINTENANCE NEEDED

During your stay if any items require maintenance please contact the Enquires Office, Main Entrance, Nelson Hospital. Please report problems with emergency equipment eg. smoke detectors immediately.

ALTRUSA HOUSE RULES

(1) All tenants must comply with current COVID-19 requirements of the NZ Government.

(2) It is expected a patient's family occupy only one room. Only in extreme situations eg. patient critical, would a second room be considered.

(3) No more than one person in a single bed room and no more than two people in a two bed room.

(4) Babies and toddlers cannot be accommodated at Altrusa House. Cots between beds are not permitted.

(5) Altrusa House is not family accommodation. Adults with children could use the family accommodation at the nearby Nelson City Top 10 Holiday Park or one the number of Motels in Waimea Road.

(6) Any child accommodated in a bedroom must have an adult sleeping in the room too.

(7) Tenants must be considerate of other tenants and:

- keep noise levels down
- leave toilets/showers clean after use
- Do your own dishes afterwards if preparing or consuming food.
- Lock Altrusa House when unattended.